

FILLING INSTRUCTIONS FOR STANDARD NOTIFICATION FORM

General Information

State aid notification status – please indicate whether this is:

- Notification for state aid grant under Regulation on Rules for State Aid Granting (Official Gazette of RS, No. /10), or
- Allocation of funds to beneficiaries from Article 2, point 3 of Law on State Aid Control, where all four of the required conditions are not fulfilled cumulatively, is reported to Commission for legal certainty reasons, indicating the condition which is not fulfilled.

1. Applicant Information

Applicant is state aid grantor and/or party proposing a regulation that serves as a basis for granting state aid (Ministry, Development Fund, etc.).

Contact person – person who is authorized to provide notification related information.

2. State Aid Notification Information

2.1. Title of State Aid

Please write the title of state aid under which state aid shall be registered, containing the primary objective for state aid grant.

2.2. State Aid Notification Mode/Type

2.2.1. Scheme – defined under programs and regulations for aid beneficiaries who are not predetermined.

2.2.2. Individual aid – defined under proposed decision on aid approval and/or allocation to individually determined – known beneficiary/beneficiaries.

2.3. Legal Grounds for State Aid Grant

Name of basic regulation – basic regulation that represents legal grounds for state aid grant (law, regulation, rulebook, program, decision, etc.).

Other regulations – regulations which in Applicant's opinion are relevant for the notified state aid permissibility appraisal.

2.4. Is this new state aid?

Please mark the appropriate response:

If this is supplement or replacement of an existing aid (aid that had been approved), please provide the information required.

2.5. State Aid Grant Level – please indicate appropriate level.

For option *Other* – please indicate legal entity in the majority or managing ownership of the state (Development Fund, AOFI, SIEPA).

2.6. State Aid Grant Objectives

Mark one primary objective and two secondary objectives as a maximum, e.g. primary objective could be regional development, while secondary objective could be development of small and medium enterprises and/or employment.

2.7. Type and Description of Eligible Costs that Serve as a Basis for State Aid Grant

Please state the type and description of eligible costs that serve as a basis for state aid grant, e.g. investments, cost of salaries for new jobs.

2.8. Duration of State Aid – please state the planned duration of state aid.

2.9. Planned Amount of State Aid

Please state the total planned amount of state aid over the period of state aid duration.

2.10. State Aid Amount (Intensity) is an allowed percentage of aid calculated based on eligible costs. If it is *de minimis* aid, an absolute amount of aid per beneficiary is stated.

3. State Aid Beneficiary Information

3.1. If Notification Relates to State Aid Scheme:

3.1.1. Please mark type of beneficiary, while categorization of legal entities shall be done in accordance with Article 7 of Accounting and Auditing Law (Official Gazette of RS, No. 46/06).

3.2. If Notification Relates to Individual State Aid, fill out the required information for state aid beneficiary, while categorization of legal entities shall be done in accordance with point 1.

An enterprise in difficulties is defined in Article 2 of Regulation on Rules for State Aid Granting.

3.3. Sector(s) of the beneficiary(ies), shall be stated in accordance with Law on Classification of Activities and Categorization Unit Registry (Official Paper of FRY, No. 31/96, 12/98, 59/98, and 74/99) to branch level (three figure designation). For state aid schemes, where there is a larger number of beneficiaries who are not predetermined and where the sector for which state aid is intended is not determined, indicate the sector excluded from state aid grant.

4. Instruments and Sources of State Aid Financing

4.1. Please state the appropriate aid grant instrument. If these are loans approved under different conditions, next to individual conditions please write e.g. interest rate or payment period: “from-to”.

Other tax incentives can be taken to mean tax exemptions or allowances, and/or less generation of non-tax income (fees, taxes).

4.2. Sources of financing – in case of budget expenditures, please state the economic classification to the level of sub-analytical account. If state aid grant instrument is related to less generation of non-tax income, e.g. for tax incentives (Article 28, point 8) of Budget System Law (Official Gazette of RS, No. 51/09), please state the appropriate economic classification in the scope of the chart of accounts – revenue class in the budget (7111, 7112, 7141) that less income generation is related to.

Other sources of financing are taken to mean funds of other legal entities that are in respect of founding capital and/or managing in the majority ownership of the State, Autonomous Province or local government unit, for example Development Fund, AOFI, SIEPA, public companies.

5. Please state relevant chapters and articles of Regulation governing state aid control and which additional form is submitted with the notification.

6. Aid cumulation – state aid cumulation (summation) is related to the same eligible costs if one enterprise is granted aid based on multiple state aid schemes or a combination of scheme and individual state aid, or if aid is granted from different levels of power (State, AP, local government unit) where only one, the most favorable aid intensity governed by this Regulation is applied. Before granting state aid to beneficiary, state aid grantor shall ensure that beneficiary has provided a declaration specifying whether and on what grounds beneficiary had received state aid arising from the same eligible costs.

For points 7, 8, 9, and 10, please provide the required data.